



Natural Resources Conservation Service
One Credit Union Place, Suite 340
Harrisburg, PA 1700-2993

January 6, 2009

PENNSYLVANIA BULLETIN NO. PA 120-9-2

SUBJECT: ADS - AUTHORIZATION FOR RELEASE OF RECORDS

Purpose: To distribute the Authorization for Release of Records for use by NRCS employees in response to the State's Right to Know Law to carry out the Federal Privacy Act.

Background: The Privacy Act (552(b)) requires "prior written consent of, the individual to whom the record pertains..."

NRCS employees may be asked to provide information to the Conservation District and this release will need to be signed by the owner of the document before being released to the District.

/s/ CRAIG R. DERICKSON

CRAIG R. DERICKSON
State Conservationist

DIST: AE



Authorization for Release of Records

To: United States Department of Agriculture
Natural Resources Conservation Service

I hereby authorize the release of my individual records that are in the custody of the United States Department of Agriculture, Natural Resources Conservation Service.

I authorize release of records to the following named individual(s) or representative(s) of the following organization(s):

List name(s) or organization(s)

_____	:	_____
_____	:	_____
_____	:	_____
_____	:	_____

I authorize release of the following information:

☐ Any information in my files (initial this block)

or

☐ Only the following information (initial this block)

Beginning date _____ for release of record.

Ending date _____ for release of record.

I understand and acknowledge that NRCS cannot be responsible for ensuring the confidentiality of released records.

Name (Please Print): _____

Signature: _____

Date Signed: _____

January 5, 2009